

Senior Manager, Data analysis team | Delhi, Saajha



About Organisation:

Saajha, a non-profit organisation, is missioned to enable parents of children studying in government schools to be partners in their child's education. We are building an ecosystem for parents to feel connected and supported in their efforts to impact the lives of children and drive transformative change. Saajha, since its inception in 2014, has worked across 2,000+ schools in Delhi, Maharashtra, Jharkhand and Karnataka. We listen to, understand, and resolve challenges that parents face while supporting the learning of their children. Through calls and WhatsApp, we have supported about 50k parents in FY 2022-23 and have plans to support ~275k parents in FY 2023-24. **Saajha's work has been recognised by** Echoing Green Fellowship, Forbes India award, NASSCOM award for technology and Action for India Tech Challenge, and is supported by organizations such as Indiamart, ATE Chandra Foundation, Max India Foundation, Axis bank foundation and others.

About the role:

We are looking for a highly motivated team player to join our team of 70 passionate individuals and pursue organizational data initiatives that align storage, organization, classification, and retention across the organisation. We are currently collecting data related to field, call, and WhatsApp support to the parents and are looking to identify ways of using data to refine our model. The role will entail closely working with the field team, build an understanding of operations, and identify data-driven insights to improve the model. The role will also allow the candidate to work with other functions such as Monitoring & Evaluation and Technology. We value high attention to detail and the ability to adapt to dynamic changes within the organisation.

Job Responsibilities:

- Define, design, and track metrics and indicators related to operations
- Design MISes for facilitating decision making at program level
- Work with the leadership team to prepare plans and strategy
- Create templates, and forms to collate and collect necessary data
- Data validation for ensuring reliability of the data collected
- Coordination with external partners including our tech developers and third party data evaluation

Please submit your resume, cover letter and 2 references [here](#)

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Job Requirement:

- 2+ years of experience in data-driven role in small/mid-size organizations, preferably tech-based
- **Bachelor's degree; preferably** in tech/science is preferred
- Ability to collaborate with diverse team members across various verticals
- Ability to analyse data and bring data-based insights
- Demonstrate ability to manage large data sets and use multiple data systems and tools
- High proficiency in excel; knowledge of programming languages like Python, SQL, VBA etc. preferred but not mandatory

You should apply if you:

- *Are looking for an opportunity to **grow and learn*** | Saajha is a fast-paced mission-driven and growth-oriented organization, and provides room to try, fail, and learn
- *Need **flexibility to work better*** | Ownership is at the core of our organization. We offer a very high degree of flexibility and emphasize on ownership and integrity in work
- *Thrive in **Diversity*** | At Saajha, you would get an opportunity to work with a diverse team – mothers, fresh college graduates, experienced professionals from sector, MBAs, etc.
- Enjoy ***Working*** in a team | Saajha means collaboration. At Saajha, you would have an opportunity to work with not just your team, but members across the organization.
- Dream of creating a solution to **impact millions** | We are building a solution to potentially impact 1M children in 5 years and more later.

Selection Process:

- Submit your resume, cover letter and 2 references [here](#)
- Telephonic Interview
- Assignment
- Personal Interview

Remuneration:

- Salary up to 60,000 per month (*Salary is negotiable and will not be a constraint for the right candidate*).

Please submit your resume, cover letter and 2 references [here](#)