



## Team Leader | Training and Capacity Building | Delhi

### About the Organization:

Saajha, a non-profit organization, is missioned to enable parents of children studying in government schools to be partners in their child's education. We are building an ecosystem for parents to feel connected and supported in their efforts to impact the lives of children and drive transformative change. Saajha, since its inception in 2014, has worked across 2000+ schools in Delhi, Maharashtra, Jharkhand, and Karnataka. Listening to parents has been at the core of our work.

Saajha's work has been recognized by the Echoing Green Fellowship, the Forbes India award, the NASSCOM award for technology, and the Action for India Tech Challenge.

### About the role:

We are looking for an experienced Team Leader to implement of the training strategy for our Relationship Managers and Community Champions.

We have a team of 65+ Relationship Managers and 40 community champions who work on onboarding the parents and supporting them through call-based interactions.

As a Team Leader, you will identify the training needs and support the program manager to drive suitable training initiatives to deliver the desired outcomes for these Relationship managers and community champions who are the backbone of our support system to the parents and children.

### Job Responsibilities:

- Identify the training needs of the Relationship Managers and Community champions.
- Deliver training programs that address the identified needs.
- Assist the program manager in developing training manuals and online training modules
- Implement effective and purposeful training methods.
- Keep abreast of training trends, developments, and best practices.

### Job Requirement:

- 1-2 years of work experience in developing and executing training programs.

Please submit your resume, cover letter and 2 references [here](#)

- Good written, verbal and interpersonal communication skills with proficiency in both English and Hindi
- Preferred Graduate in any field
- Strong work ethics, people orientation and integrity are essential requirements for the role
- Meticulous attention to detail
- Ability to plan, multi-task, and manage time effectively
- You are resilient and willing to take on a long, difficult but extremely rewarding journey.
- Good knowledge of Excel, Word, PowerPoint, Canva, and other fundamental tech tools.
- Experience in creating video content for training.

#### **You should apply if you :**

- Are looking for an opportunity to grow and learn: Saajha is a fast-paced mission-driven and growth-oriented organization and provides room to try, fail, and learn
- Need the flexibility to work better: Ownership is at the core of our organization. We offer a very high degree of flexibility and emphasize ownership and integrity in work
- Thrive in Diversity: At Saajha, you would get an opportunity to work with a diverse team – mothers, fresh college graduates, experienced professionals from the sector, MBAs, etc.
- Enjoy Working in a Team: Saajha means collaboration. At Saajha, you would have an opportunity to work with not just your team, but members across the organization
- Dream of creating a solution to impact millions: We are building a solution to potentially impact 1M children in 5 years and more later.

#### **Selection Process:**

- Telephonic Interview
- Assignment
- Personal Interview

#### **Remuneration:**

- The salary will be in the range of Rs.30,000 - 35,000 per month.